**City of Silver Lake**

**Regular Session Minutes**

**Monday, May 1, 2023**

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening May 1, 2023, with President of Council Heath Robinson conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Steve Pegram, and Larry Ross (5) Absent: Mack Smith (1). Also present were City Attorney Luckman, Police Chief McCune, Public Works Superintendent Cary Deiter, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

A motion was made by Councilmember Ross to approve the minutes of the April 17, 2023 meeting as corrected. The motion was seconded by Councilmember Bryant and carried.

Councilmember Bryant presented the monthly financial report.

Claim vouchers in the amount of 77,524.00 dollars were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Ross and seconded by Councilmember Bryant that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Steve Pegram, Heath Robinson, Heath Robinson, and Larry Ross.(5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2564.

A motion was made by Councilmember Fisher to postpone the appointment of City Officials to the next meeting. The motion was seconded by Councilmember Pegram and carried.

City Engineer Pat Cox informed Council on the Kansas Department of Health and Environment (KDHE) Intended Use Plan which allows municipalities to be considered for State Revolving Fund (SRF) Borrowing, should it be needed in the future. Councilmember Ross made a motion to approve the preparation of the City’s pre-application to KS SRF for water and wastewater with the intent to be added to the Intended Use Plan, in the amount of one-million dollars. The pre-application will qualify the City to apply for loans if needed. The motion was seconded by Councilmember Fisher and carried.

Council received notice of a staff resignation for Public Works Utility Assistant Bill Berndt. Councilmember Pegram made a motion to accept the resignation, which was seconded by Councilmember Bryant and carried. Public Works Superintendent Deiter intends to advertise online for the position until filled.

Council reviewed bids received from Sunflower Paving, Inc., and Bettis Asphalt & Construction, Inc. for the 2023 Street Repair Project, with Bettis Asphalt being the low bid. Councilmember Ross made a motion to award the 2023 Street Repair Project, sections number one and two, Sage Road and the Circle Drive entrance to Bettis Asphalt & Construction, Inc. at a bid price of 93,347.50 dollars. A motion was seconded by Councilmember Pegram and approved.

Council considered approving the Strategic Planning Executive Summary that was prepared by Greenbush. Councilmember Pegram was concerned that Council has not yet discussed the document’s bullet points, stating that he thinks Council should get more detailed on their goals. Councilmember Pegram presented data collected by City Clerk Steckel regarding the implementation of a 1% sales tax. In 2019, 2020, and 2021, a 1% local sales tax would have generated 92,000 dollars, 102,000 dollars, and 153,000 dollars, respectively. Councilmember Fisher informed Council that they have until August 15, 2023 to add a question to the ballot in November. It was the consensus of Council that they discuss the bullet points from the Strategic Planning Executive Summary, one at a time, at future meetings, with the local sales tax discussion to be added to the May 15, 2023 agenda. Councilmember Bryant asked that the current Capital Improvement List be included in the packet for these discussions.

Police Chief McCune presented the monthly police report. Chief McCune reported that he will have at least one officer on duty during both days of the upcoming garage sale weekend.

Public Works Superintendent Deiter presented the monthly Public Works Report. Superintendent Deiter reported that the City’s backhoe currently has no brakes. He presented the idea of repairing the brakes and selling the backhoe. Council President Robinson noted that it may make more sense to rent big equipment like the backhoe, no more than we need it.

Councilmember Pegram asked Superintendent Deiter for an update on the lift station chemical. Deiter reported that some results could be seen in the lift station from the bug on a rope, but there has not as much progress as he had hoped. Superintendent Deiter informed Council that Mayer would be here to clean out the sewer lines next week, and it should help to clear out the lift stations. City Attorney Luckman advised that Deiter could require that businesses install grease, oil and sand interceptors if needed (Silver Lake 2012 Code Book 15-324.)

City Attorney Luckman reported that the City won a District Court Appeal of a Municipal Court action, and that the defendant was doubly convicted.

The procedure for dealing with nuisances was discussed. Public Works Superintendent Deiter informed Council that he plans to deal with nuisance complaints with an informal blue tag, as an initial step of notifying people of an issue.

Council directed Council President Robinson to sign a voting proxy for Kansas 811.

City Clerk Steckel presented road closure requests received from Library Director, Brynne Lassiter, to close the road between Railroad and the alley behind the library, on Madore Street for Tuesday evenings in June through August, from 6 PM to 8 PM, for the Silver Lake Farmer’s Market. Councilmember Fisher made a motion to approve the road closure requests, it was seconded by Councilmember Ross and carried.

Councilmember Fisher made a motion to reopen public comment, which was seconded by Councilmember Bryant and approved. Lori Klein, a representative from local Pride Organization, We Are Silver Lake, was present to request a donation from Council to benefit volunteer efforts organized around the City’s Spring Clean-Up day on May 13, 2023. A donation would help supply trash bags and supplies for volunteers. Volunteer jobs will include planting flowers in the library’s garden, planting grasses at the City’s welcome signs, helping out local businesses and picking up trash around town. Council President Robinson closed public comment.

Councilmember Bryant made a motion to donate 300.00 dollars to We Are Silver Lake for Community Clean-Up Volunteer efforts. The motion was seconded by Councilmember Pegram and carried.

City Hall will be closed on Thursday, May 18, 2023 to allow for staff to attend a budget workshop.

Council has scheduled a special meeting on Wednesday, May 24, at 5:30 PM, for work on the new Code Book.

Council President Robinson asked Superintendent Deiter about piles of dirt by Little Lake Park, that are possibly a result of street cleaning. President Robinson suggested spreading the dirt around.

The following two meetings are scheduled for Monday, May 15, 2023 and Monday, June 5, 2023, both at 5:30 PM.

Councilmember Ross made a motion to adjourn the meeting at 6:42 PM. Councilmember Bryant seconded the motion and with nothing further to come before Council, the meeting was adjourned.

Liz Steckel, City Clerk